

**Minutes of the
Joint Committee on Standards for Educational Evaluation
37th Annual Meeting, September 22-23, 2011**

The Beacon Hotel & American National Standards Institute (ANSI)
1899 L. Street, NW, 11th Floor
Washington, DC, 20036
202-293-8020

Members in Attendance and their Sponsoring Organizations:

Rolf Blank, Council of Chief State School Officers
Flora Caruthers, National Legislative Program Evaluation Society (NLPES)
Patricia Hardre, National Rural Education Association
Stephan Henry, American Educational Research Association
Barbara Howard, Consortium for Research on Educational Accountability and Teacher Evaluation
Leslie Lukin, National Council on Measurement in Education
Patty McDivitt, American Counseling Association
Andrew Roach, National Association of School Psychologists
Lyn Shulha, Canadian Society for the Study of Education
Brenda Stead, Canadian Evaluation Society
Hazel Symonette, at-large
Katherine Tibbetts, American Evaluation Association
Beverly Vandiver, American Psychological Association
Don Yarbrough, at-large, Chair

Sponsoring Organizations without Members in Attendance:

American Association of School Administrators
American Indian Higher Education Consortium
National Association of Elementary School Principals
National Association of Secondary School Principals
National Education Association

Others in Attendance:

Amy Germuth, Associate
Edith Gummer, Associate
Don Klinger, Queens University at Kingston, Canada (co-chair, Student Evaluation Standards Revision Task Force)

Meeting Called to Order, Thursday, September 22, at 1 PM

Motion to adopt agenda as presented, by Lukin, second by Hardre, passed

Motion to approve minutes as amended and revised, by Henry, second by Shulha, passed

Motion to approve the financial report with added detail, by Roach, second by Lukin, passed

Motion to co-sponsor the AEA student case competition, by Shulha, second by Tibbetts, passed

Annual Executive Report: Highlights of issues from the past year and those for members' attention at the annual meeting, including review of relationship with ANSI, standards revision processes, and needs to revise and update the JCSEE's Operating Procedures, By-Laws, and Governing Principles.

Later, in depth presentation on and discussion of *ANSI Essential Requirements* and the ANSI audit, proposed revisions to the *Operating Procedures, Principles Document*, and *By-Laws*

Subcommittee and working group updates; discussion of past year's activities and current goals, continued selected working group activities on Friday, short reports to be posted to the Web site.

Motion to authorize the CAS Task Force to prepare a proposal for a book of chapters highlighting issues and scenarios elaborating and clarifying uses of the Classroom Assessment Standards, by McDivitt, second by Hardre, passed.

Motion to authorize the CAS Task Force to go forward with the 3rd and 4th revisions, with distribution to the JCSEE members and a 10 day comment period, to be use during national hearings and field trials, Shulha moved, second by Stead, passed

Discussion of Validation Panel and who might chair it.

Recessed meeting at 5 PM;

Friday, September 23, 2011, Meeting Called to Order: 8:45 AM

Annual meeting date set for September 20 and 21, 2012 in Washington, D.C., passed.

Motion to elect Hazel Symonette to at-large membership from September 22, 2011 through September 30, 2012 for purposes of preparing perspectives and procedures to apply and/or modify the *Classroom Assessment Standards* to higher education classrooms, by Shulha, second by Lukin, passed

Motion to empanel a working group to review the categories and duties of JCSEE membership and affiliation and to prepare recommendations for review by the Executive Committee and to submit for adoption no later than September 1, 2012, by Shulha, second by Roach, passed

Motion to authorize the chair to finalize the Operating Principles necessary for alignment with ANSI Essential Requirements for circulation and vote for or against final approval via emailed ballot to be completed no later than October 30, 2011, by Lukin, second Hardre/Henry

Motion to elect Patty McDivitt to an additional 1 year term as Vice-Chair, by acclamation, by Lukin, second by Henry

Motion to elect Don Yarbrough to a second 3 year term as chair, by acclamation, by Lukin, second by Blank

Motion that JCSEE members report to the Research Committee c/o Lyn Shulha about their 2010_2011 annual activities related all standards and that these activities be collated and posted on the Research page of the JCSEE website as a way to introduce ourselves and advertise our work to website visitors, by Shulha, second by Stead

Detailed report of activities by the CAS Task Force, presented in writing and discussed, availed in the Members' section of the Web page

Working sub-group meetings to review missions, agenda and working plans; full group discussion leading to action plans.

<u>Updated JCSEE Elections and Vote Schedule</u> Action	Date for Next Completed Action
Memorandum of Understanding with WMU Evaluation Center as Official Archive	2012
Hosting organization(s) to be named and approved	2012
Elections	
Chair (Yarbrough) (3-year term, elected 9/11)	2014
Vice Chair (McDivitt) (1-year term, elected 9/11)	2012
Executive Committee Member 1 (Henry) (3-year term)	2013
Executive Committee Member 2 (Caruthers) (3-year term, 09/09)	2012
Executive Committee Member 3 (Luken) (3-year term, 09/09)	2012
Confirmation or revision of <i>Student Evaluation Standards</i>	2012
Confirmation or revision of <i>Personnel Evaluation Standards</i>	2013
Confirmation or revision of <i>Program Evaluation Standards</i>	2015

Meeting adjourned at 4 PM Friday, September 23, 2011